

Canadian Heritage Environmental Assessment Checklist

(To be completed by the Proponent)

Projects involving physical works or prescribed physical activity receiving funding from the Government of Canada fall under the *Canadian Environmental Assessment Act* (the Act) and regulations.

The information requested below is required to determine whether or not a proposed project may be excluded from an environmental assessment under the Act. Feasibility studies and the purchase of specialized equipment typically do not require an environmental assessment.

If your project involves physical works that are not excluded under the Act, then an environmental assessment will be required. The assessment will determine the nature and extent of any adverse environmental consequences that result from the project and mitigation measures that may be necessary. An environmental assessment must be conducted for all non-excluded projects prior to the delivery of Departmental funds. A project may also require environmental assessment and/or approval under provincial/territorial legislation or agreements.

1 Project Detail

Name of Organization	
Name of Project:	
Project Description: (Include a description of all activity to be conducted as part of this project with as much detail as possible. Size of buildings, planned uses, project phases and timelines should be included where available – use more space if required)	

2 Project Definition

A project under the Canadian Environmental Assessment Act (CEAA) is defined as “*in relation to a physical work, any proposed construction (including renovation and expansion), operation, modification, decommissioning, abandonment or other undertaking*”. Examples include construction of a new building, expansion of an existing building, modifications to the interior of a building, etc.

A project under CEAA is also defined as “any proposed physical activity not relating to a physical work that is prescribed or is within a class of physical activities that is prescribed pursuant to regulations made under paragraph 59(b)”.

Examples include the remediation of contaminated land in Canada; physical activities that are carried on in Canada relating to the establishment or relocation of a temporary road for use in winter etc.

The purchase of supplies or special equipment would not be considered a project under CEAA.

	Yes	No
Does the proposed work (activities) meet the definition of “Project” under CEAA?	<input type="checkbox"/>	<input type="checkbox"/>

If you answer **Yes** above continue with **step 3**. If you answer **No** please skip to **step 4**.

3 Is the project excluded?

Please answer all of the following questions where relevant to your project:

3.1 For Construction, Installation, Operation, Expansion or Modification of a Building

- a) Is the proposed construction, installation, operation, expansion or modification of the building being carried out on a *serviced¹ lot* (will be connected to lot’s hook-ups to water and sewer)? If yes, please answer the two questions below:

	Yes	No
Is the building located within 30 m (98.4 ft) from a water body?	<input type="checkbox"/>	<input type="checkbox"/>
Will the construction, installation, operation, expansion or modification associated with the new building result in the likely release of a polluting substance into a water body?	<input type="checkbox"/>	<input type="checkbox"/>

- b) If the proposed construction, installation, operation, expansion or modification of the building is being carried out on *unserviced* land please answer the four questions below:

	Yes	No
Will the <i>construction</i> or <i>installation</i> of the building on <i>unserviced land</i> have a footprint greater than 500m ² ?	<input type="checkbox"/>	<input type="checkbox"/>
Will the <i>expansion</i> of the building on <i>unserviced</i> land be 10% larger than its present footprint?	<input type="checkbox"/>	<input type="checkbox"/>

¹ “Serviced” in relation to a building lot, means equipped with hook-ups to water and sewage mains for water supply and for sewage disposal by way of a centralized municipal or community sewer and water system.

Is the building located within 30 m (98.4 ft) from a water body?	<input type="checkbox"/>	<input type="checkbox"/>
Will the construction, installation, operation, expansion or modification associated with the new building result in the likely release of a polluting substance into a water body?	<input type="checkbox"/>	<input type="checkbox"/>

3.2 For Construction, Installation, Operation, Expansion, Modification or Decommissioning of a Physical Work (other than a building)

	Yes	No
Does the project involve the decommissioning of any physical work (other than a building) with a footprint greater than 25m ² (269 ft ²)?	<input type="checkbox"/>	<input type="checkbox"/>
Does the project involve construction, installation, operation, expansion, or modification of a physical work (other than a building) with a footprint greater than 25m ² ?	<input type="checkbox"/>	<input type="checkbox"/>
Will this construction, installation, operation, expansion, modification or decommissioning take place within 30 m (98.4 ft) from a water body?	<input type="checkbox"/>	<input type="checkbox"/>
Will the construction, installation, operation, expansion, modification or decommissioning result in the likely release of a polluting substance into a water body?	<input type="checkbox"/>	<input type="checkbox"/>

3.3 For Demolition of Buildings

	Yes	No
Does the building that is being demolished have a floor area greater than 1000m ² ?	<input type="checkbox"/>	<input type="checkbox"/>
Is the building that is being demolished within 30m of another building?	<input type="checkbox"/>	<input type="checkbox"/>
Is the building that is being demolished within 30m of a water body?	<input type="checkbox"/>	<input type="checkbox"/>
Will the demolition of the building result in the likely release of a polluting substance into a water body?	<input type="checkbox"/>	<input type="checkbox"/>

3.4 For Construction, Installation, Expansion or Modification of a Radio Communication Antenna and its Supporting Structure

	Yes	No
Does the proposed project include the construction, installation, expansion or modification of a radio communication antenna and its supporting structure within 30 m of a water body and/or could it result in the release of a polluting substance to that water body?	<input type="checkbox"/>	<input type="checkbox"/>
For the proposed construction, installation, expansion or modification of a radio communication antenna and its supporting structure is it going to be located more than 15 m from an existing building.	<input type="checkbox"/>	<input type="checkbox"/>
For the proposed construction, installation, expansion or modification of a radio communication antenna and its supporting structure will these have a footprint > 25m ² (269 ft ²).	<input type="checkbox"/>	<input type="checkbox"/>

3.5 Other

	Yes	No
Does the construction, installation, operation, expansion, modification or removal of a sign involve the likely release of a polluting substance into a water body?	<input type="checkbox"/>	<input type="checkbox"/>
For temporary exhibits does this project include construction, installation, expansion, or modification of a temporary exhibition structure not located inside or affixed to the exterior of an existing building?	<input type="checkbox"/>	<input type="checkbox"/>

4 Are the activities included?

Some physical activities not specifically related to a physical work may require assessment due to the requirements of the CEAA Inclusion List Regulation.

Please answer the following questions related to your proposed work

	Yes	No
Will the activities take place in a National Park, National Park Reserve, National Historic Site or Historic Canal?	<input type="checkbox"/>	<input type="checkbox"/>
Will the activities take place on a First Nation Reserve?	<input type="checkbox"/>	<input type="checkbox"/>

If you answered “**No**” to all of the above questions in sections **3 & 4** it is likely that an Environmental Assessment under CEAA is not required for this project.

If you have answered “**Yes**” to **one or more of the above questions** then an Environmental Assessment is likely required before PCH could contribute funds to this project.

Please sign and date below. A program officer will contact you if further information related to Environmental Assessment is required for this project.

I certify that the above information is correct and complete.

Authorized Signature

Name and title (Proponent)

Telephone Number

Date